



## 2019 Exhibitor Order Form

<b>Event Name:</b> OLA/WLA		<b>Meeting Room:</b> Heritage Ballroom	
<b>Company Name:</b>		<b>Event Date/Time:</b>	
<b>Ordered By:</b>			
<b>Street Address:</b>		<b>City, State, Zip Code:</b>	
<b>Phone:</b>	<b>Email:</b>	<b>Fax:</b>	

<b>QTY</b>	<b>Equipment</b>	<b>Cost Per Day</b>	<b># of Days</b>	<b>Total</b>
	Wireless Internet (Up to two devices, limited to 1Mbps)	\$40.00* advance /\$70.00* onsite		
	Wired Internet Line 1.5Mbps	\$150.00*		
	Vendor Booth Power	\$42.00*		
	Additional 6 Outlet Power Strip	\$21.00*		
	Extension Cord	\$21.00*		
	Screen Package (5' Tripod Screen, VGA Cable, Power Strip, Extension Cord and AV Cart)	\$165.00*		
	Wireless Keyboard and Mouse Combo	\$62.00*		
	Laptop Speakers	\$40.00*		
	24" LCD Monitor	\$180.00*		
	40" LCD Monitor on Floor Stand	\$320.00*		

*Other items available. Pricing upon request.*

**\* 23% event technology support charge and 8.4% tax on all orders**

Cancellations must be received at least 24 hours prior to the event start time

**Please do not send any credit card information-  
We will contact you to arrange payment**

For questions, please contact:

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 Director of Event Technology  
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