

Section Chair

Elected Position

Description

The Chair of each WLA Section takes office following one year in the elected position of Section Vice Chair/Chair-Elect

- If no Vice Chair is elected in the prior year, a Chair will be elected by a majority of ballots cast by Section membership
- Office shall be assumed January 1
- Candidates must be a member of the Section they are representing

Responsibilities

Appoint Steering Committee members

Preside over regular meetings of the Section, typically once every one or two months

- Prepare in advance for discussion and decision-making at Section meetings
- Review and act upon committee recommendations brought to the Section for action

Responsible for administration for Section funds; has signatory authority for the Section

- Communicate effectively throughout the association on behalf of the Section
- Set directions for Section in conjunction with Steering Committee
- Lead Section advocacy efforts
- Communicate with organizations, associations, and individuals representing the Sections and its policies, positions, and views both formally and informally
- May delegate these responsibilities as appropriate

Related Bylaws

ARTICLE X, SECTION 5: GOVERNING BODIES OF SECTIONS

After establishment, each Section will have a steering committee with a minimum of three members, meet at least once a year, and file a quarterly report with the WLA Board detailing its activities. Steering Committee members will serve a minimum of a one-year term, or a longer term as decided by the Section. Responsibilities of the steering committee will include, but may not be limited to, advising the WLA Board of activities, policies, purposes, finances, etc.

ARTICLE X, SECTION 5: GOVERNING BODIES OF SECTIONS

No Section will incur expense on behalf of WLA except as authorized by the WLA Financial Policies and Procedures. Sections will receive an annual allocation in the WLA budget which is determined by the WLA Financial Policies and Procedures beginning of the WLA fiscal year. Sections may charge fees for workshops or programs, in accordance with the officially adopted WLA Financial Policies and Procedures.