

CAYAS Meeting Minutes
Friday, July 29, 2016
10:00am Bellevue Library

In attendance: Beth Bermani, Ryan Dzakovic, Sunny Kim, Conan McLemore, Katie Riley, Erin Rozewicz, Catherine Schaeffer, Whitney Winn, and Jennifer Wooten

Board Position #1

- Siri Hiltz couldn't take on the position, so it was offered to Sarah Walsh and she accepted.

2017 WLA Conference

- The next WLA Conference will be November 1-4, 2017 in Tacoma. We will need to find out the revised timeline for conference deadlines.

Board Position Updates

- Chair
 - Jennifer proposed purging the binders and flash drives as they are dated and not always available. She will create a Google account and we will each create folders on the drive to share relevant information.
 - Jennifer is also looking for suggestions for authors for the 2017 CAYAS Breakfast. Put any ideas you have into the Google Drive folder she will create.
- Board Position #3
 - Catherine gave us an update on aspects of last year's Visionary Award. We discussed whether or not to make the nominations public somehow. We decided we will ask the nominator for permission to use their info for an article or email update and then approach the nominee.
 - For the Fall Workshop Catherine is in the process of setting up a Spanish Language Workshop for Librarians. It will be limited to 24 people. Some of the content will take place before the workshop, online. The date has not been set yet. Originally it was planned to coincide with the WLMA Conference, but it may have to be later than that.
- Board Position #4
 - Due to turnover we missed the deadline for submitting a workshop proposal for WALE.
 - Erin offered to help the Board wherever needed, and will now come up with ideas for the 2017 CAYAS WLA table.
- Board Position #2
 - Ryan met with the person who had his position previously. Ryan had some questions about the upcoming Spring Workshop he needs to plan, and is thinking of polling the members for ideas.
- Blog/Newsletter Editor
 - Whitney proposed we update the format for communication, moving away from the PDF newsletter. Jennifer wondered if we could have a recurring spot in Alki. Whitney also mentioned an email digest format and/or a Facebook page for resource sharing.
- On-Campus Student Liaisons
 - Sunny and Katie will need the new deadlines for the 2017 WLA booktalking session.

- We also discussed the possibility of incorporating iYouth in to the liaison duties.
- Secretary
 - The minutes from the WLA CAYAS Board meeting are on the website.

Budget

- Our current balance is \$3401.58

Next Steps

- Everyone
 - Create a folder for your position on the Google Drive and start adding to it
 - Add any author suggestions for WLA 2017 Breakfast presentation to the Google Doc
- Jennifer, Chair
 - Create Google account and folder
 - Send questions to WLA
 - Fall workshop announcement
- Ryan, Board Position #2
 - Develop survey for Spring Workshop to gather topic ideas and send to Board for preview
- Catherine, Board Position #3
 - Follow up with Visionary Award
 - Consider Eastern WA for workshops
 - Contact Kit from Port Townsend about joining her WLMA Conference presentation
- Sunny & Katie, On-Campus Student Liaisons
 - Connect with iYouth
 - Look into submission guidelines/deadlines for WLA 2017
- Whitney, Blog/Newsletter Editor
 - Follow up about possible Facebook page
 - Look into streamlining email process
 - Let Whitney know if you want anything changed about your info on the website
- Beth, Secretary
 - Send out a draft of the minutes for edits

The meeting adjourned at 12:02pm.

Beth Bermami, Secretary