

**ELECTED POSITION: WLA BOARD DIRECTOR**

**DESCRIPTION:** WLA Board Directors are elected by a majority of ballots cast by WLA membership, as declared by the Election Committee. Two board directors are elected each year and the period of office is for two years. Election shall be declared no later than November 1.

<b>RESPONSIBILITIES</b>	<b>OFFICERS, INTEREST GROUPS &amp; OTHERS INVOLVED</b>	<b>ACTION REQUIRED</b>	<b>TIMELINES</b>
<p>Attends regular meetings of the WLA Board of Directors</p> <p>Prepares in advance for decision-making and policy formation at Board meetings</p> <p>Responsibly reviews and acts upon committee recommendations brought to the board for action</p> <p>Evaluates performance of Board and Executive Management</p>	<p>WLA Board</p>	<p>Attends all WLA Board meetings and planning retreats, WLA annual conference</p> <p>Takes responsibility for self-education on the major issues before the Board</p> <p>Participates in the annual Board director self-review process and executive management performance evaluation</p>	<p>Quarterly, including annual conference, Fall Planning Retreat</p> <p>Meetings may be in-person or online</p> <p>Annually</p>
<p>Provides leadership to Board committees</p>	<p>WLA Committees</p>	<p>May be assigned as Board Liaisons to a committee, expected to serve as an active, ongoing member of at least one committee. Attends all meetings of the committee plus individual committee task completion.</p> <p>Submits reports to the WLA Board</p>	<p>As scheduled, most committees operate through online meetings</p>
<p>Participate in Strategic Planning Process</p>	<p>WLA Board</p>	<p>Participates in the annual Board development and planning retreat and regularly reviews status of strategic plan</p>	<p>Retreat is generally held in the fall of each year</p>