



**BOARD MEETING AGENDA**

November 1, 2022 • 11:00am-1:00 pm • WLA online meeting room

**Read in Advance of Meeting:** August 2022 Board Meeting Minutes, [2023 WLA Budget Proposal](#), Leadership Reports, WLA Bylaw Revisions

**Facilitator:** Ahniwa Ferrari & Brianna Hoffman

**Notetaker:** Rhea Allen

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TOPIC	LEAD	TIME
Call to order <ul style="list-style-type: none"> <li>● Call for Additions/Changes to Agenda</li> <li>● Online meeting reminders</li> </ul>	Ahniwa Ferrari	11:00
Approve minutes from August 2022 meeting (vote)	Ahniwa	11:10
Executive Director Report <ul style="list-style-type: none"> <li>● 2023 Elections</li> </ul>	Brianna Hoffman	11:15
ALA Report	Steven Bailey	11:25
Legislative Update	Carolyn Logue	11:35
Upcoming Events <ul style="list-style-type: none"> <li>● 2023 Conference</li> <li>● 2023 ALD/ACRL-WA Fall Event</li> <li>● 2023 Library Legislative Day</li> </ul>	Brianna	11:50
New Business <ul style="list-style-type: none"> <li>● 2023 WLA Budget Proposal (vote)</li> <li>● WLA Section Discussion</li> <li>● WLA Bylaw Revision Discussion</li> </ul>		11:55
Old/Ongoing Business and Updates <ul style="list-style-type: none"> <li>● 2023 Committee Share-Outs               <ul style="list-style-type: none"> <li>○ What did your committee accomplish this year that you are particularly proud of?</li> <li>○ What does your committee hope to accomplish next year?</li> <li>○ How can WLA Leadership (Board, Divisions, Sections, fellow committees) support you in accomplishing your goals?</li> </ul> </li> </ul>	Ahniwa	12:35
Closing questions or comments	Ahniwa	12:50
Meeting adjourns	Ahniwa	12:55

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Steven Bailey, ALA Councilor 2022-24

**2022 WLA Board, voting members:**

Ahniwa Ferrari, President 2022  
Johanna Jacobsen Kiciman, VP/President Elect 2022  
Danielle Miller, Past President 2022  
Erica Coe, Director/ALD Rep 2021-2022  
Barbara Walters, Director/PLD Rep 2022-2023  
Sarah Logan, Director/ScLD 2022-2023  
Alycia Ensminger, Director/SpLD Rep 2021-2022  
Muriel Wheatley, Treasurer 2021-2022

**2022 WLA Board, non-voting:**

Brianna Hoffman, WLA Executive Director  
Jacob Lackner, Student Rep 2022

**Advisory leaders:**

Vacant, PNLA Rep 2022-2023  
Kelsey Alger, ELAC Representative 2021-2023  
Claire Murata, CLAWS-LLC Representative 2022  
Kate Laughlin, WLA Strategic Advisor

## BOARD MEETING NOTES

November 01, 2022 • 11:00 am-1:00 pm • WLA online meeting room

**Present Board:** Ahniwa Ferrari, Johanna Jacobsen Kiciman, Erica Coe, Alycia Ensminger, Steven Bailey, Muriel Wheatley, Barbara Walters

**Present Section, Division, and Committee Leadership:** Brandi Gates, Stephanie Zero, Shawn Schollmeyer, Caitlan Maxwell, Jannah Minnix, Ryan Grant, Eryn Duffee, Carolyn Logue, Nic Figley

**Present Staff:** Ahniwa Ferrari, Brianna Hoffman, Carolyn Logue

**Notetaker:** Rhea Allen

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**Ahniwa called the meeting to order at 11:03 am**

**General reminder that WLA has a 9 person voting board during official votes.**

**Steven Bailey moved to approve the minutes from last quarter meeting, Muriel seconded the motion. Motion Approved.**

### Executive Director Report

- **Elections:**
  - Voting has closed, there are several positions that didn't have any candidates but did have write-ins.
  - There will need to be a discussion regarding bylaws to review how we would like to move forward with the write-ins, as the bylaws state that they are filled by elections
- **Accessibility Summit**
  - Very successful and so far the feedback has been very positive
  - First time running state-wide organizational access
  - Very financially successful
- **Grants**
  - Received noticed yesterday that we received our first grant since becoming a 501-C
  - the Department of Commerce's Working Washington Grants
  - \$14,000 to be used towards our 2023 Conference in Wenatchee
  - Thank you so very much to Lesley Bourne for getting this application in
  - Congrats sent over to us from Kate Laughlin
- **Fundraising**
  - Working on some fundraising ideas for the holiday season to fully take advantage of the new 501-c status

### ALA Report

Steven Bailey, ALA Councilor

- Nov 14th listening session and feedback to change the ALA Bylaws
  - Voting on that in January's LibXLearn in January
  - Intent to reduce the amount of members and generally improve representation
- Preparing for January's conference and following meetings to accept feedback from the general public
- ALA Open hours with Steven every Wednesday
- Side-note, but KCLS has 30+ full-time librarian positions hiring

### Upcoming Events

## Brianna Hoffman

- 2023 conference planning is full steam ahead
  - Site tour of the Wenatchee branch libraries along with the site visit, possible reception venue
- RFP deadline extended until Thursday, Nov. 3rd.
- ACRL-WA conference event being planned for next fall
  - Still needing to add few more members to the ACRL conference planning committee
- Legislative Day - Thursday February 9th
  - Renting a room in the capitol this year
  - Will be sending out the save the date notifications soon
  - WLA Legislative undertakings are going to be on the docket for upcoming elections, including the K12libraries4all
- Ahniwa asked if the board meeting would intersect with the pre-conference period of the conference?
  - Brianna shared that this is being considered and generally we are still looking into creative solutions and timings for the board meeting and looking into possibly changing up the way we do that.
    - Ahniwa likes the idea of a board/leadership retreat the day before pre-conference session day.
    - It has been a long time since WLA has been able to pursue an in-person board meeting / retreat due to the pandemic and financial situation of WLA in the past few years
    - Brianna feels positive about trying to schedule the board meeting at a non-compete time to encourage presentation and attendance at pre-conferences by the board.
- Ahniwa question: can we make tribal land donations a built-in thing for every 2023 event?
  - Brianna states that we are thinking of building a donation into the conference costs, possibly \$5 donation of “fee” per registration to be donated to the cause
  - Doing research about which tribes lands the site area in Wenatchee is on so that the donations can go to the proper tribe
- Governor Ensley met with Eryn Duffee where she was able to show a map of actual teacher librarians in WA
  - Students were able to demonstrate the digital literacy skills learned from their teacher librarians.
  - Great PR moment for Eryn, WLA, and information literacy, as well as the teacher librarians for all K12 efforts.
  - School board also invited Eryn to share the same demonstration with the full school board as a result of that.
  - Brianna noted how important it was for WLA to make this progress with the school board, which is a group that WLA has been trying to make strides with for a long time.

## Legislative Report

### Carolyn Logue

- Reminder to VOTE!
  - In chat, Ahniwa asked if any other locations are offering “Voter Engagement Hubs” like they are at Evergreen
- School libraries:
  - Thank you to Eryn for her previous share
  - Lots of communications with groups that can help with the “Teacher Librarians for all K12” bill
  - Baby steps to remove the language working against us, and so far legislators seem to be sharing support for that cause
  - Changing the narrative that librarians are something “extra” and are simply providing a necessary aspect of digital literacy and resources that all students deserve
  - Work needs to be done regarding the budgetary aspect of being prepared to help the WA schools that need to start from nothing

- Some issues have arisen with possible legislation about book-banning
- A few of the key anti-library legislators trying to limit the power of libraries with their proposed legislation have left, so Carolyn is hopeful that there will be more balance and room for positive movement in library legislation moving forward
- Brianna asked about the Federal-National ALA proposal and if it will affect us, Carolyn says it depends on how quickly it moves forward
- Some important budgetary legislation is in the works lately
- 105 days session, starting January 9th, Library Legislative day on February 9th
- Membership should be prepared to make appointments with legislators
  - planning to add that messaging to our WLA communications (Brianna)
  - There will still be ability to set up virtual meetings if you can't make it to legislative day
    - Eryn asked about the best course of action for the virtual meetings, Carolyn shared that we do plan on sharing out blasts to get membership involved on the big issues
    - Brianna mentioned the ALA software that we've used for these blasts in the past
- Reminder from Carolyn to please share out about legislative issues that affect each of the individual committees to her
- Shawn had a question about ranked voting and whether or not it will affect libraries, library outcomes
  - This is a county-level change, but typically library issues are "yes or no" versus a ranked list of candidates or outcomes

## **New Business**

Brianna and Muriel

- 2023 Budget
  - This budget doesn't include the budget for the school library division, as they have their own budget and personal association memberships that they pay for - budget will be adjusted accordingly
  - Includes the Alki budget for the new proposal to transition to an online, web-based blog format for Alki
  - Muriel notes that we're trying to add more information to the budget to improve accessibility - see field notes for further details
  - 2023 conference expenses that are finalized have been added, such as food & beverage, space rental, etc.
  - Divisions and sections have separate budget areas, divisions are given a \$500 budget each year and sections are given \$200
  - Membership due revenue is very conservative in the estimation and we are expecting to surpass that revenue number
  - Operations costs
    - Primary source admin costs have not gone up in 5 years, despite the increase in work-load, as an intentional decision to not put higher strain on WLA during the recovery from financial losses
    - includes the Chase credit card yearly fee, which WLA office is trying to reduce with our new 501-c status
  - Typically our budgets are in negative, this budget is actually less in the negative than prior years
  - Brianna estimates that we're ending 2022 with ~30k more than expected, which is going to allow WLA to make the down-payments for the conference costs without having to go into savings.
  - Rolling memberships also helps to keep the budget steady, as opposed to getting a lump sum of membership dues at the beginning of the year
  - Legal and professional fees is much lower than in last year's budget, as the 501-c status has been achieved and that was the main reason for a higher budget allotment on the 2022 budget
  - Barbara made a motion to vote to approve the 2023 budget

- Erica seconded the motion
  - Motion Approved
- We will approve the school library divisions and academic division budgets separately

### **WLA Section Discussion**

- Activity and interest in these sessions regularly fluctuates
- Historically they are a big entry-point to WLA leadership, and the lack of activity can do a disservice and cause dissatisfaction and burnout for that section leader
  - Removing some of the dormant sections can funnel more of the engagement into united sections
  - Jannah agrees in chat that it's off-putting to future membership/leadership and that those with those experiences with inactive groups may even assume that it will be the case for all of the sections
- Discussion has been started between Ahniwa and Brianna regarding deactivating some of those sections.
  - Currently, bylaws do allow for WLA to get rid of sections due to inactivity, lack of leadership
  - Would some of these sections work better as simply a listserv or a round table?
- Shawn mentions having this issue with WLFFTA and that it's in part due to how broad that section is in scope.
  - Shawn mentioned that updating and adding more resources to the WLFFTA page helped the issue some
  - Shawn is working with Sara Jones to try and improve the outreach portion of WLFFTA to get the awareness of WLFFTA and engagement improved
  - Due to the more community-oriented nature of WLFFTA, the community access of WLA membership is not the key audience for their leadership which is posing extra difficulties. Shawn is considering "Friends of the Libraries" informational fliers about resources for friends of the libraries to leave in regional libraries
- Overall changes to section leadership, clearer expectations for leadership roles
- Alycia discussed hosting events for each section monthly on topic issues to encourage cross-pollination between sections to help encourage learning and engagement, and the issue with signing up for a position that adds a monthly responsibility onto already busy members
- Brianna asked CAYAS, one of the more active sections, to weigh in on their success. Stephanie mentions that they too are having issues with membership interest and keeping officers - Nic seconded. Brandi weighed in on the overall issues of lack of time and capacity for our members and leadership overall.
  - Brandi mentioned that Stoytime Share has helped to drum up interest and that providing Zoom programming that includes a recording to be sent out afterwards has closed the gap some. Stephanie mentioned that they are overall trying out new programming and different formats to try something different.
  - Going back to the basics of "who we are, what are we doing" can better get sections back in touch with their purpose and may clear the board to allow for easier entry for new members. Good time to revisit mission statements for each section.

### **Bylaw Revisions**

- Last revision was in 2017, generally removing procedural language that should be in individual policies
- Changes that need to be made largely focus on the change to a 501-C status
- Should we call out ACRL-WA as its own group? - Ahniwa
- Updated mission, principal activities to note advocacy
- Combine sections 3 & 4 of the business and organizational members to align more closely with the website membership types (Ahniwa)
- Board approved when conference cost restructuring to include meals, "time to time" language is slightly confusing but generally implies that they don't have to approve in every instance. Link financial procedure page in this section"

- Minutes recording used to be a secretary / treasurer responsibility but now falls to the office. Removal of secretary from the previously combined “Secretary/treasurer” position would make sense, Ahniwa is calling to strike secretary from that title
- Added language to clarify President term being served following elected vice president term
- PNLA rep having voting power while past-president was non-voting seemed like a misuse of the experience of a past-president, so PNLA was changed to “appointed role” and past-president was given voting
- Bylaws had incorrect number for a quorum, stated that it required six members but it should only be 5
- Ahniwa feels that the executive committee of the WLA Board section is no longer relevant to the board structure we now have, as Zoom meetings and asynchronous votes have alleviated the need for that.
  - Erica argues that it is a good “just in case” buffer as section 2 helps us to be able to move forward when the necessary responses cannot be collected before deadline
  - Ahniwa states that needing a specific 5 people (the executive committee) to reach that vote can be more difficult than simply collecting a quorum of votes from the regular board
  - Perhaps a change in language while still keeping the rule intact

### **Closing questions or comments**

Great big thank you to leadership for sticking with WLA from Brianna and Ahniwa

**Barbara made a motion to adjourn the meeting at 12:59, Muriel seconded the motion**



## AUG. 2022 BOARD MEETING NOTES - DRAFT

August 5, 2022 • 10:00 am - 12:00 pm • WLA online meeting room

**Present Board:** Ahniwa Ferrari, Johanna Jacobsen Kiciman, Sara Logan, Danielle Miller, Erica Coe, Alycia Ensminger, Steven Bailey, Muriel Wheatley, Barbara Walters

**Present Section, Division, and Committee Leadership:** Brenda McGuigan, Rachel Zill, Rickey Barnett, Jannah Minnix, Hanna Roseen, Greg Bem, Eryn Duffee, Sara Pete, Nic Figley, Cheryl Martin

**Present Staff:** Brianna Hoffman, Kate Laughlin, Carolyn Logue

**Notetaker:** Lesley Bourne

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President Ahniwa Ferrari called the meeting to order at 10:01 a.m.

- Additions or changes to the agenda:
  - Jonny Jonson is not able to make it to today's meeting and sends his apologies; hopefully he'll be able to attend the November board meeting.
- Brianna Hoffman shared meeting reminders.

Johanna Jacobsen Kiciman moved to approve minutes from the May 2022 meeting.

Sarah Logan seconded the motion.

Minutes approved for May 2022.

### Executive Director Report

Brianna Hoffman

- **Legislative Committee update**
  - The Legislative Committee had productive meeting in July
  - They started identifying 2023 priorities and dates for the 2023 WA Library Legislative Day, in-person in Olympia
  - They're focused on the school librarian bill we're hoping to bring back, and working closely with the Advocacy Committee prep for the 2023 session.
- **501c3 update**
  - WLA has officially been approved for 501(c)3 status
  - Brianna thanked the present board and boards of years past for shepherding the process along.
  - One of the big reasons for change is allowing WLA more flexibility in fundraising and pursuing grants; additionally, donations are now tax deductible for donors.
  - Brianna recommended that the board consider the creation of a Fundraising & Grants Standing Committee, separate from the Professional Development Committee and the Finance Committee.
    - This kind of committee would be charged with identifying grants, writing grants, and general fundraising.





- Please share with the WLA Office if you have any member recommendations we can contact to start establishing the committee.
  - WLA Strategic Advisory Kate Laughlin has volunteered to be the staff liaison for the committee.
- Johanna shared that it would offer really tangible experience, for example to MLIS students interested in grant writing.

- **WLA Conference Profit & Loss**

- While the conference was a positive experience after two years being virtual only, it was not financially successful due to lower attendance and a much higher F&B minimum and not meeting our contracted room block at the Bellevue Marriott.
- The financial loss has implications for the remainder of 2022 and into 2023.
- WLA will be “tightening its belt” for the rest of this year.
- The WLA Office has started brainstorming fundraising opportunities and has identified some ideas it will pursue: a Pets of WLA calendar, a #SupportWALibraries Giving Campaign (supporting Washington libraries, not just WLA), a virtual fundraising event series with fun and timely topics, and a Membership Drive to lapsed organizational members.
  - Erica Coe added that a silent auction could be a potential fundraiser.
- Kate shared that we’re looking at this time as an opportunity for libraries to give back to WLA, when the organization has been there for libraries in difficult times.
  - The 501(c)3 status approval is really well timed, especially as WLA was able to get the process finalized amidst the pandemic.
  - Brianna clarified that the difference between c3s and c4s is how much an organization can spend on lobbying, and WLA falls well below the threshold.
- Ahniwa asked: Do you have any thoughts on why those larger organizational members went away? Are there ways we can look at and consider the price structure to hit the right balance?
  - Kate: Most top tier organizational members have not gone anywhere. I can think of one, though, that dropped away after it suffered a major financial crunch awhile back, but we may find that they may be ready to rejoin.
    - We’ll be talking about who is the logical person to reach out to those organizational members
    - We should be flexible to work with them to rejoin at whatever they can afford
    - Johanna shared she would love to join those conversations, if that is helpful, if we decide on a team approach.
    - Kate added that we’ll be inviting Melissa, WLA’s bookkeeper, and Jonny, WLA’s financial advisor, to the next Finance Committee meeting. For the board’s awareness, the WLA Office is at this time going line-by-line and scrutinizing our budget closely.
- Ahniwa: Reiterate what Kate said; it was fantastic that we made conference happen; while it was a loss, it was less than what we would have lost breaking our contract with the Marriott

- **2025 Conference RFP**

- The WLA Office has sent a Request for Proposals (RFP) for the 2025 conference aimed in western or southwestern Washington.



- We've received multiple proposals, and we will let the board know what our final recommendations are in the next couple of months.

- **2023 Elections**

- Nominations for 2023 Elections are now open through Sept 16.
- We encourage the board and leadership to consider recruiting those they know would be great leaders.
  - Ahniwa recommended sharing to interested members that even if they don't win by election, there are many ways to be involved.
- Election Open houses are slated for Aug 29 and Sept 7.

## **ALA Report**

Steven Bailey, ALA Councilor

- Steven thanked Alki Editor Ray Zill for helping with ALA Council updates in the latest journal Alki Journal.
- Attended first in-person ALA Conference since 2020 in Washington, D.C.
  - Over 13,000 people attended in-person, and over 800 attended remotely.
  - ALA's hybrid conference model is still being refined.
- Several resolutions were introduced during the ALA Council meeting.
  - Council adopted a resolution calling on President Biden to cancel student loan debt for all borrowers and a resolution deploring the damage and destruction of Ukrainian libraries, schools, and other cultural institutions .
  - A resolution in defense of the right to engage in boycotts was not adopted
- Recommendations were brought to ALA Council for leadership restructuring.
  - A vote was made to reduce the Council from 183 to 100 members.
  - Proposal to transition policy making from Council to the Executive Board -- that recommendation was countered by another amendment to keep policy making in Council.
  - The Council discussed the member make-up of the Executive Board.
  - Rescinding bylaws to one set of bylaws is being discussed in various committees this fall.
    - Steven feels this will result in a more streamlined, robust governance structure
- Steven is available for questions from WLA members via form and office hours.
  - Has set up office hours in Zoom the third Wednesdays 1-2 pm
- Johanna asked if the governance structure was not working for membership?
  - Steven shared that the change to structure was prompted by loss of membership. ALA wants it to be more nimble and equitable.
  - Brianna: ALA holds Chapter leadership forum after conference that is supplemental program for leaders to discuss strategies on what chapters are dealing with around the country on legislation, retainment, conferences & events, onboarding & succession
    - Steven: Idea of assemblies as advisory instead of governing committees has not been taken, as it would have removed agency and decision making away.
    - Brianna: That would have been what happened to the Chapter Relations Committee; it's a big value as a committee and as a Chapter to have decision-making; I was happy that making it into an assembly did not move forward.
  - Discussion on ALA vs WLA value among members; both organizations give different things.



## Legislative Report

Carolyn Logue

- Wins from the 2022 legislative session included media literacy funding, approving the Imagination Library, and keeping WLA visible.
- In 2023, priorities are shaping up to be:
  - Library Capital Grants Considerations:
    - What changes might be made to make dollars available to public libraries?
    - What are library needs concerning energy and broadband?
    - Clean building standards: how many libraries fall under the 20,000 sq ft size range and need to follow these new standards?
      - These new considerations were not intended originally with the Capital Grant program, so Carolyn and Abby Moore are looking at it with a new lens, considering heating/cooling centers, crisis management centers, etc.
    - What can libraries do to run a levee more easily, etc, especially with recession likely on the horizon?
  - School Library Division (ScLD):
    - Working on ScLD grassroots campaign to make sure all school districts have library and information technology programs and getting rid of the loophole “as deemed necessary” with a certified Teacher-Librarians in the present policy.
    - Ensuring a 1.0 Teacher-Librarian to all schools.
    - Having a central point of contact regarding libraries at the Office of Superintendent of Public Instruction (OSPI).
      - These moves will ensure student achievement as a benefit of having the above.
      - We’ll be engaging with legislators in the fall, and best way to do that is have them visit our libraries
  - Other Items
    - We’re hoping to have a good WA Library Legislative Day in 2023
    - We may see a Guns in Libraries sort of bill
    - Haven’t heard much from what academic librarians need
- Sarah Logan: Do you have thoughts on the recent primary and how it will impact our ability to get things done?
  - Carolyn: I don’t think we’ll see a lot of change in legislature; the overall emphasis will be pro-library -- some strange dynamics occurred due to the under 30% participation rate, but it will be interesting to see what happens in elections come November
  - Overall, Washington will stay blue-ish
  - Leah Griffin has advanced in the 34th District! It would be great to see a librarian elected
  - Incumbents are benefiting from an alright economy in WA state

## Upcoming Events

Brianna Hoffman

- Accessibility in Libraries Summit
  - Friday, Oct. 21, partial-day event that will be fully online



- Working on speakers list - if you know anyone who is really involved in library accessibility, feel free to send Ahniwa their contact information
- We'll have one keynote speaker from outside of WA
- Hope to have a full line-up of speakers set by the end of next week
  - Johanna recommended Any Andrews at UW Seattle, who just left UW Libraries but remains in accessibility at UW ([andy4@uw.edu](mailto:andy4@uw.edu))
  - Erica shared that Hana Levay at UW Libraries is part of the Library Accessibility Alliance
  - Kate: Be on the lookout for the ALA-ARSL Libraries Transform Community grant opportunity that targets accessibility in small & rural libraries, which would be great to promote during the Summit.
- WA Library Legislative Day 2023:
  - A save-the-date will be coming soon; we've identified a day in February.
- 2023 Conference
  - Kick off meeting hosted at the end of July.
  - Anne Bingham and Amanda Brack are this year's co-chairs.
  - Theme has been selected, but that will be revealed with the logo
  - Starting to plan programming ideas
  - If you haven't been to a WLA Conference, Wenatchee is a beautiful place and the Convention Center offers a perfect venue for our organization.
  - Sarah Logan: I would love to see us utilize our award winners as a PR move and a way to advocate for libraries, and see the award ceremony better attended
- 2023 ALD/ACRL-WA Fall Event
  - Planning 1 to 1.5 day full-day program in late October 2023
  - ALD/ACRL-WA and ACRL-OR have traditionally traded years for a jointly-held event.
  - ACRL-OR is having their event this fall in the same area, Menucha, and ACRL-WA is looking for new locations instead of Pack Forest.
  - Johanna: Keeping online options available will be extraordinarily important, and recorded/asynchronous; in-person only conferences are an equity issue.
    - Brianna: Our events coordinator has been dedicated to keeping events hybrid.
    - Having recorded presentations online is very approachable.
    - Live streaming is very expensive, but we hope we can take it on in the future.
  - Greg Bem invited members to reach out to the ALD/ACRL-WA steering committee with ideas for the fall event.

## **New Business**

### ***Alki* Platform Proposal**

Ray Zill, *Alki* Editor

- Ray started in the *Alki* editor role in January 2022. She is an Electronic Resources Librarian at Evergreen and has experience working with online publications in her job and as *Alki* Editor.
- The *Alki* Committee's proposal is to migrate *Alki* from PDF format to the PubPub website.
  - The journal moved online in 1997 after running in print from 1983.
  - The proposal addresses issues with our current publishing model:



- Discoverability
- Accessibility and Readability
- Sustainability
  - Graphic design costs have gone up, and we want a more sustainable model
- PubPub is fully free from the MIT Knowledge Group. It has many great features and meets membership needs; there are added costs for migration work, design work.
  - *In the Library with the Lead Pipe* is a great example of an online journal (currently on Word Press but moving soon in PubPub)
- Discussion Questions
  - Eryn: Would Digital Object Identifiers (DOIs) be added to previously published articles?
    - Ray: Not sure, but it's something we can look into
    - Ahniwa clarified that DOIs are a unique # that points to a digital object. Kind of a digital object permalink or perma-citation, in a way ([apastyle.apa.org/learn/faqs/what-is-doi](http://apastyle.apa.org/learn/faqs/what-is-doi))
  - Kate: can it be migrated from PubPub to another platform in future if needed?
    - Ray: A team at PubPub can help manage the metadata to another platform if needed, for additional cost
    - Johanna: PDFs can be downloaded from PubPub if it comes to that
    - Kate: We'll want to be cognizant if we discontinue with PubPub in the future about potential costs.
  - Steve: Is it accessible across devices and smaller screen sizes?
    - Ray: Yes, the website is designed to be used on mobile device as well
    - WCAG 2.0 compliant
    - Read-aloud functionality is something that is on PubPub's roadmap
  - Brianna: Functionality when it comes to creating an issue on PubPub? Is it template based? Drag and drop?
    - Ray: It's similar to WordPress, you add a style/theme to your website, add pictures and alt-text, links site wide or by post
    - We'll be using Google Drive for the time being for editing purposes and then pasting over to PubPub.
    - There's a variety of different user levels; Admin, Editors, which will help with workflow
  - Johanna: The cost saving is huge; in the committee, we have been talking about the how costs can be moved to other labor, such as guest contributors or artists - we're not ready to bring that to the board yet. It would allow *Alki* to be a leader in the library journal field to more sustainable and equitable labor practices

#### **Alki Platform Proposal Vote**

- Ahniwa called for a motion for the *Alki* Journal to migrate from PDF format to PubPub starting in 2023.
- Danielle Miller moved to approve the motion. Steven Bailey seconded the motion.
- Eight board members voted "Yes" to approve the Committee's proposal and migrate *Alki* to PubPub.

#### **Ongoing Business and Updates**



## Website usage report

Brianna Hoffman

- Website usage brought up at the May board meeting. We were wondering how navigability influences members and how the website needs an overhaul.
  - It's a big expense, so we'll continue our in-house work on it.
  - If there is anyone on the board or in leadership who would like to take a deeper dive on Analytics, we will be collecting those numbers ongoing.
  - Top pages are *Library Jobs* and *Book Awards*.
- Sarah Logan: The web content is looking better within the limitations of the website
  - Still think it's worth our time to put together a committee on what we want to do and how much it will cost; we can research now and do groundwork in order to prompt changes when we're in a better financial position.
  - Kate: This sounds like a great task force, which the President can approve
  - Ray: Can this usage be drilled down to individual link clicks, like how many times a particular link on *Alki's* page has been clicked?
    - Lesley will check in on this.

## Area Share Outs

- **Sarah Logan & Eryn Duffee:** Advocacy Committee and the School Library Division have been working on creating a supporting campaign for the school library bill. There is a DRAFT website in the works to inform potential library allies and non-librarians on what we're trying to do and why. Hopefully it can be a repository of resources ([sites.google.com/view/k12libraries4allwa/home](https://sites.google.com/view/k12libraries4allwa/home))
  - Sarah and Eryn would love comments and suggestions. Please email Sarah Logan ([sara.logan@camas.wednet.edu](mailto:sara.logan@camas.wednet.edu)) and Eryn Duffee ([erynduffee@gmail.com](mailto:erynduffee@gmail.com)) with feedback.
  - [We have a letter on website](#) - middle button - with our committee members working on this letter.
  - Visitors will be able to make a copy of the Contact Your Representatives letter on the site to utilize. Anyone with the link can be a viewer, and then they can request edit access.
  - Still need a letter of support for superintendents.
  - We'll be ready to share the website next week.
  - We've decided on a hashtag you can use: #k12libraries4allwa
  - We're working on tshirts for WLA shop to help support this initiative -- would love to see people wearing them at the 2023 WA Library Legislative Day.
  - It has been heartening to see support from all different types of libraries on the Advocacy Committee
- Ray: Write for *Alki's* next Indigenous Librarianship issue. Contributors can find more information at [wla.org/alki-instructions](http://wla.org/alki-instructions).
- Sarah: Quick celebration: books in Kent School District are staying on the shelves!
- Brianna: Don't forget the opportunity for 2023 Election nominations!

No closing questions or comments

Barbara Walters moved to adjourn the meeting. Alycia Ensminger seconded.

Meeting adjourned at 11:57 a.m.



## Oct. 2022 WLA Leadership Reports

### BOARD MEMBER REPORTS

#### Ahniwa Ferrari

WLA Board Director -- President

**One activity/goal in the last quarter in your area to share:**

We held the first ever WLA Accessibility in Libraries Summit, and it was a smashing success!

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

Writing an article for ALi summarizing my year as WLA president, including what I've achieved and what work remains to be done. Planning my own transition next year to WLA Past-President and helping the new President transition into their position.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or**

**accessibility:** Holding the Accessibility in Libraries Summit was great, and we'll keep it open so that people can still register and watch the recordings.

#### Muriel Wheatley

WLA Board Director -- Treasurer

**One activity/goal in the last quarter in your area to share:**

Brianna and I worked on creating a draft budget for 2023!

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

Looking forward to finalizing the 2023 budget by the end of the year. I would also like to start working on new fundraising ideas and supporting some of the fundraising campaigns that WLA is already working on.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or**

**accessibility:** I am currently working through the 6+ hour LinkedIn Learning course, "Diversity, Inclusion, and Belonging for All," which is building my knowledge and giving me tools to be a better ally.



**Erica Coe**

WLA Board Director – Academic Library Division Rep

**One activity/goal in the last quarter in your area to share:**

The Professional Development Committee successfully matched mentees with mentors.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

I will no longer be with the Board next quarter..

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** Attended the WLA Accessibility Summit. Kudos to all of the planners and presenters for a well received and successful program.

**Additional Information:** It has been a pleasure and an honor to serve on the WLA Board.

**Sarah Logan**

WLA Board Director – School Library Division Rep

**One activity/goal in the last quarter in your area to share:**

We built the foundation for #K12Librarians4AllWA and have done a LOT of work toward advocating for that (thank you, Advocacy committee)!

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

We are really focused on getting our legislation passed. While it would not get a T-L in EVERY school, it would remove the loophole that allows school boards to decide whether or not they want to have school library programs and it would require at least a part-time T-L to implement the program in all districts.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** This campaign directly supports EDI by helping ALL WA students gain access to strong school library programs implemented by qualified professionals. As our 2015 study indicated, students experiencing poverty are least likely to have access to Teacher-Librarians right now, so this effort is really about making sure our school library programs are equitable and available for everyone.

**Steven Bailey**

ALA Councilor

**One activity/goal in the last quarter in your area to share:**

Attended ALA Council session (virtual) August 26th. Held three monthly ALA Councilor drop in sessions. Responded to two WLA member inquires about ALA-related topics.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

Next quarter will be busy! ALA Councilors are required to attend the following:

Operating Agreement Council Discussion (Virtual)

Date: Thursday, November 3, 2022

ALA Bylaws Feedback Listening Session (Virtual)

Date: Monday, November 14, 2022

Multiple ALA Council Sessions during the Library Learning Experience (LLX), January 27-30, 2023 New Orleans, LA

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:**

ALA's discussion of a structural reorganization is grounded in discussions of increased equity, access, inclusion,





and representation for all ALA members. Engaging in this work means prioritizing equity issues throughout the profession.

## DIVISION REPORTS

**Jannah Minnix**  
Public Library Division Chair

**One activity/goal in the last quarter in your area to share:**

We had an informational session on Northwest Reading Rooms/Historical Collections with a presentation from Carlos Pelley from Yakima Valley Libraries that went really well!

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

We have been having monthly meetings focusing on topics indicated as being of interest by PLD members and look forward to continuing them. We hope to continue them, or some variation thereof, into the next year.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** We had previously offered a presentation from Washington Talking Book and Braille Library on services offered to Washington state residents unable to read standard print, and during October held a roundtable discussion on Equity, Diversity, and Inclusion practices and shared out a resource list to division members afterwards for further reading/exploration. We will also host a session during the Accessibility in Libraries Summit.

**Ryan Grant**  
School Library Division Chair

**One activity/goal in the last quarter in your area to share:**

The work that we're doing with the #K12Librarians4AllWA project has been moving along pretty brilliantly; Carolyn Logue has been working to make the bill clear to legislators, and we get contact from all over the state asking about the idea and what it could mean. We're cautiously optimistic!

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:** The bill will have a number by the time we meet again, and we'll be able to have deeper conversations about how to move it through the legislative process.

**Additional Information:** It's been an interesting year as chair of the School Library Division; I appreciate the support of the rest of the leadership team, and I very much look forward to helping Elizabeth Roberts succeed next year!

**Sara Peté**  
Special Library Division Chair

**One activity/goal in the last quarter in your area to share:**

Recruited a new SpLD Chair for next year.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

I'd like to get one more Special Libraries Crawl scheduled for this year.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:**

Captions for our webinars and recordings.



## SECTION REPORTS

### **Brandi Gates**

Children & Young Adult Services (CAYAS) Section Chair

**One activity/goal in the last quarter in your area to share:**

We met to discuss how CAYAS can be more involved with the WLA conference.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**

The next CAYAS storytime share is happening at the end of this month and the final storytime share for the year is scheduled for December.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** All of our workshops continue to be virtual and recorded to provide access for anyone unable to attend.

### **Shawn Schollmeyer**

WLFFTA Section Chair

**One activity/goal in the last quarter in your area to share:** Celebration of National Friends of Libraries' Week meeting and resource sharing

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:** Working on a collaboration with State Librarian, Sara Jones, to plan a WLA pre-conference session that will bring together Friends, Foundation, Trustees and other advocates together for a resource boot-camp. The afternoon session will present speakers and discussion on Intellectual Freedom topics facing libraries today.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:**

The pre-conference will include discussion of diversity as part of the training.



## COMMITTEE REPORTS

### **Eryn Duffee**

Advocacy Committee Chair

**One activity/goal in the last quarter in your area to share:** We launched the #k12librarians4allWA campaign. We have had successful meetings with legislators who are willing to co-sponsor a bill that gets rid of the "as deemed necessary" clause in the school library law. One state lawmaker and the press will be visiting Meadowdale High School on Oct 24th to highlight the importance of school libraries in Washington.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:** We hope to get more grass-roots support for school libraries in WA ahead of the next legislative session. SCLD has created a post-card campaign that will help in this effort. We want school librarians to ask admins, board members, superintendents to visit their libraries.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** Assuring access to school librarians across Washington would rectify a severe educational inequity in the state.

**Additional Information:** Advocacy Committee, Legislative Committee, and School Library Division Board members have all been working collaboratively and tirelessly on this campaign. The team-work and "cross-pollination" has benefited our efforts greatly.

### **Monica Hodges**

Awards Committee Chair

**One activity/goal in the last quarter in your area to share:** We continue to evaluate new books and read them for next year's list.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:** We will be choosing our new list in April.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** We take pride in evaluating books for our list with equity, diversity and inclusion in mind, not only for the content and characters, but also looking at authors and illustrators as well.

**Additional Information:** We are all good right now!

### **Brenda McGuigan**

Awards Committee Chair

**One activity/goal in the last quarter in your area to share:** Working on finding new members.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:** New members, better ways to connect with committee members.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** How we look for new members, keeping a focus on EDI when choosing titles.

**Additional Information:** I would love to work with other awards committees to try and keep our website content and design similar.



**Anne Bingham**

Conference Planning Committee Chair

**One activity/goal in the last quarter in your area to share:** Conference Theme and Logo were selected; Conference Space Site Visit in Wenatchee happened on Saturday October 8.

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:** Program proposals are due at the end of the month. WLA Office has the Conference Committee on a well-organized schedule to complete conference tasks--thanks Lesley and Hanna!

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** This will be an important criteria for our conference proposal review.

**Additional Information:** We are excited to bring the WLA community together in March! See you in Wenatchee.

**Hanna Roseen**

Marketing & Communications Committee Chair

**One activity/goal in the last quarter in your area to share:** We have started posting more regularly and the committee has found a workflow that works well for many of the members

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** We have gotten better at including alternative text to photos in loomly, which increases accessibility.

**Summer Hayes**

Professional Development Committee (PDC) Co-Chair

**One activity/goal in the last quarter in your area to share:**  
We successfully matched 37 mentees with mentors for the 2022 mentor program

**Work/activities/goals coming up in your area in the next quarter that you are excited about / What you hope to accomplish by next board meeting:**  
After an unexpected absence of one critical committee member, it is clear we need more procedural documents to help other members step in when programs need additional assistance. One goal is to clean up and organize our policy and procedure documents, especially as we expect few current committee members to continue next year.

**In your position/area, highlight steps you have taken or will take that contribute to EDI or accessibility:** This work has been ongoing. We continue to refine our scholarship and mentorship processes to lift those with opportunity gaps, but there is still much work to be done.