

WALE 2013
Conference Planning Committee Meeting
BlackBoard Collaborative
June 24, 2013

Present: Cindy Wigen, Peggy Bryan, Angela Morris, Bobbie DeMiero, Danielle Marcy, Daurice Siller, Emily Keller, Georgette Rogers, Gerie Ventura, Jennifer Fenton, Kolleen, Theresa Barnaby, Lynne King, Lisa Adams and Joe Olayvar.

Joe Olayvar, 2013 Conference Co-Chair, called the meeting to order at 8:30 a.m.

Joe welcomed Continuing Education Chair, Emily Keller. Others from the Committee were also introduced.

- Joe discussed the presenter selection process, with a goal to narrow the breakout sessions between 16 and 20. Select the best four half day pre-conference sessions. He announced that Jeff Martin has agreed to split into two breakout sessions if needed.
- Joe reviewed the scoring and ranking process. Joe will review each session and ask for discussion; after which he will ask everyone to rank the session. The scoring will be ranked as follows:
 - E=5 (Exceeds Objective)
 - A=4 (Meets Objective)
 - B=3 (Basically meets Objective)
 - C=2 (Somewhat meets Objective)
 - D=1 (Does not meet Objective)
- The scores will be averaged by the number of votes. Gerie volunteered to calculate the averages. The top average scores will earn a higher ranking.
- Joe presented each session; reviewing the title, presenter and brief description. He asked for a discussion or comments on each; after which he asked everyone to vote. The votes were tallied on each session before proceeding to the next one.
- Gerie will calculate the averages and forward the rankings to Joe.

With no further business, the meeting was adjourned at 11:15 a.m. The next Blackboard meeting will be Thursday, July 11th at 8:30 a.m.

Respectfully submitted,

Peggy Bryan
WALE IG Secretary