

WALE 2013
Conference Planning Committee Meeting
BlackBoard Collaborative
June 6, 2013

Present: Cindy Wigen, Peggy Bryan, Anne Brangwin, Angela Morris, Bobbie, Leanna Hammond, Theresa Barnaby, Danielle Marcy, Lynne King, Lisa Adams and Joe Olayvar.

Joe Olayvar, 2013 Conference Co-Chair, called the meeting to order at 8:34 a.m.

- Joe discussed the presenter selection process
 - Continuing Education involvement in the selection of presenters
 - 16-20 presenters needed to fill 4 sessions, 4-5 tracks
 - Joe explained the scoring process in the selection of presenters
 - Please encourage others to submit RFP's
- Facilities - Danielle Marcy
 - Dessert Reception and menu selection (on the google drive site)
- Local Arrangements – Anne Brangwin
 - Trick or Treat Poker Walk
 - Cruise cancelled
 - Is there a budget for Local arrangements –
 - Depends a lot on Wale Volunteers & donations
 - Funds could be shifted to assist with expenses
- Prizes and Packets – Lynne King
 - She asked if committee members would bring one raffle item – all agreed
 - The wine raffle is a great money maker for the conference – donations of a couple bottles of wine from committee members
- Speakers and Programs – no report
 - Dead line has been extended to June 18
 - The presenter and program selection meeting is tentatively scheduled for Monday, June 24 at 8:30
 - The submissions can be viewed on Google Docs
- Volunteer Coordinators
 - No report as of yet, but will within a couple of months
- Other Items:
 - Sponsorships? Please encourage as this is free money
 - Pre-Conference discussion
 - LSTA Funded speaker is a possibility
 - Cindy Schaefer -- “Lead from Any Position”
 - Kate Laughlin -- “Service Excellence”
 - Joe will check if LSTA Funds might be available to sponsor a speaker
 - Angela and Anne will be going to Chelan in July to view the facility – please let them know if you have any questions

Cindy discussed the WALE membership numbers – a possible membership drive was discussed. Everyone agreed the next newsletter should go out mid-July to generate interest in the conference.

With no further business, the meeting was adjourned at 9:28 a.m. The next Blackboard meeting will be Thursday, July 11th at 8:30 a.m.

Respectfully submitted,

Peggy Bryan
WALE IG Secretary