

WALE 2014 Planning Meeting October 30, 2013

Daurice Siller, 2014 Chair, called the meeting to order at 7:41.

Daurice announced that members are required to be WLA and WALE members in order to serve on the committee.

Joe announced that WALE volunteers for the 2014 Conference are needed for the following committees: Facilities, Programs & Speakers, Local Arrangements, Prizes & Packets, Volunteers, Co-Chair and Printing & Supplies.

Joe reviewed the programs and speakers committee. The committee brainstorms presenters and keynote speakers, review agreements and contracts, etc. Cindy Wigen noted that presenters donate their talents and time to the WALE Conference.

Daurice reviewed the volunteer committee duties. The coordinator finds volunteers for ticket, session monitors, registration desk. Etc. She said this was a great entry level committee to serve on.

Joe reviewed the duties of the printing committee, which consists of name tags, room signs and at-a-glance sheets.

Daurice commented that the hotel wireless Wi-Fi was used and it worked great. It will become the standard of the future. There was a brief discussion on having the conference the last week in October at Campbells Resort. It was noted that the conference receives a great price break from Campbell's during this time, which is between seasons. Daurice mentioned that the Campbell's comps a room for the Conference Chair.

Gina Rice reviewed the facilities committee duties. The committee works with WLA office on registration and work with the hotel, meals, room set-ups. She noted that Becky Shaddox and Mary Wise are helpful in putting WALE information on the website.

Georgette Rogers reviewed the duties of the local arrangements committee. She noted they held a bingo walk, involving the local businesses. The local businesses also provide prizes for the drawings. There was a discussion on the timing for the bingo walk.

Lynne King reviewed the prizes and packets committee duties, committee facilitates the wine raffle and baskets for raffle drawings. She also noted that the speakers received a thank you note and a \$10 Starbucks card.

Joe reported that he was the Conference Chair. Co-Chairs for this position is ideal. The chair prepares the agenda and facilitates on-line meetings, keeping everyone on track. There is no travel involved, as all meetings are on-line. He noted that the attendance for the 2013 Conference was 157.

The 2014 WALE Conference Committee volunteers are:

Chairs -	Kristina Payne & Lisa Vos
Programs & Speakers -	Camille Wilson
Volunteer Coordinator -	Delaine Miller
Facilities -	Georgina Rice
Printing -	

With no further business, the meeting was adjourned at 8:46 a.m.

Respectfully submitted,

Peggy Bryan,
WALE IG Secretary

Attending:

Cindy Wigen cwigen@spokanelibrary.org
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Brian Soneda brains@mountvernonwa.gov
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