

WLA ACTIONS/POLICIES

I. ITEMS/ISSUES REQUIRING BOARD APPROVAL

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| ARTICLES OF INCORPORATION: | Proposed changes |
| BYLAWS: | Proposed changes to bylaws (must then be voted by membership; (Article XV -WLA Bylaws) |
| MINUTES: | Records of all official board meetings and the Association annual meeting (Article VII, sec.4) |
| LEGAL: | Proposed contracts (at discretion of President); Credit Applications Minutes of Executive Board Meetings |
| PERSONNEL: | The Association President hires, supervises, evaluates and/or terminates all employees and contractual services. (S)he may ask for input from officer(s) with more direct oversight and will report personnel actions to the full board for approval. (Bylaws Article VIII) {applications and interview materials, and personnel evaluations or other employee-related documents shall NOT come before the Board, but will be confidential between the employee and the President} |
| AFFILIATIONS: | Proposed Association or Association Unit relationship with any outside agency, or person (contracts or reciprocal agreements (Article IV) |
| BUDGET: | Requests for Allocations, with planned spending detail Proposed Reimbursements and associated Rates for any Association or Association Unit activity Financial policies and procedures |

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| DUES: | Proposed dues changes (must then be voted by membership (Article V, sec. 1,A) |
| FEES: | Proposed fees for Conferences, Exhibitors fees (Article V, sec.2) |
| | Proposed Charges for any Service or Product; Subscription and Advertising Rates and other Publication prices. |
| AUDIT: | Annual Auditor's Report |
| LEGISLATIVE: | Proposed Association Legislative Policy, Priorities, Strategies or Lobbying Agendas |
| POSITIONS: | Proposed Association or Association Unit Position(s) or Statement(s) of Principle |
| POLICIES: | Proposed Association or Association Unit Policy, Editorial Policy of Association level publications |

II. ITEMS/ISSUES TO BE REPORTED TO THE BOARD

TREASURER REPORTS

OFFICER REPORTS

CONFERENCE REPORTS

REPORTS OF WORKSHOPS OR OTHER CONTINUING EDUCATION PROJECTS

REPORTS ON COMPLETION OF AD HOC COMMITTEE OR TASK FORCE ASSIGNMENTS