Board President
Elected Position

Description

WLA Board President takes office following one year in the elected position of Vice President/President-Elect

- Voting member of the WLA Board
- Term of office is three years: first year as Vice President, second year President, and third year as Past President
- Office shall be assumed January 1
- Candidate must be a member of WLA
- Requires considerable time and support to carry out activities

Responsibilities

Participate in Board activities and communications

- Attend and facilitate Board meetings and WLA events
  - Three Board meetings are online and one is in-person at the annual conference
  - Annual leadership retreat is in-person
  - The WLA President is strongly encouraged to attend WLA events such as the annual conference, WA Library Legislative Day, etc.
- Read and respond appropriately to Board emails and attend ad hoc Board meetings if scheduled
- Familiarize yourself with the issues before the Board and prepare in advance for discussion and decision-making
- Participate in annual Board self-assessment and management company evaluation

Participate in financial planning

- Serve on Finance Committee and attend short monthly online meetings

Participate in library advocacy

- Serve on Legislative Committee and attend short weekly online meetings during WA legislative session
- Participate in contract negotiations with Legislative Liaison

Facilitate communication throughout the association

- Establish Board meeting dates and agendas along with Executive Director
- Ensure continual sharing of information between and among the board, divisions, committees, and membership
- Prepare WLA President’s column for each issue of Alki during presidential term
Authorized to hire, appoint, renew, or contract services to meet association needs, as well as terminate or otherwise discontinue agreements, with Board approval

- With Board approval, hire and/or renew contract of Executive Management, Legislative Liaison, CPA services, legal counsel, Alki editor, etc.
- Set goals and identify priorities and timelines in coordination with WLA staff
- Evaluate Executive Management and Legislative Liaison in conjunction with Board

Set directions for WLA in conjunction with Board

- Update WLA Strategic Plan in cooperation with Board and Committee Chairs
- Establish and/or revise written criteria, expectations for activities of committees and task forces in conjunction with Board and Executive Director
- Appoint Standing Committee Chairs
- Establish Ad Hoc Committees
- Appoint Ad Hoc Committee Chairs
- Establish Task Forces

Communicate with organizations, associations, and individuals representing WLA and its policies, positions, and views both formally and informally

- In conjunction with WLA Executive Director, respond to information requests from government, legislature, and individuals concerning Washington libraries as well as WLA positions or policies
- Correspond or otherwise communicate with associations or groups interested in library services as appropriate
- Nominate or appoint persons to represent WLA on non-WLA committees, study groups, etc.
- May delegate these responsibilities as appropriate

Liaison to other library associations and interested parties as delegated

- Communicate WLA activities, encourages coordination and partnerships with other library associations
- Represent WLA at Board meetings or conferences of other associations as delegated, reporting to WLA as appropriate
- Review and/or negotiate non-contractual reciprocal association agreements as needed