

# Board Vice President/President-Elect

Elected Position

## Description

**The WLA Board Vice President/President-Elect is elected by a majority of ballots cast by WLA membership.**

- Voting member of Board
- Term of office is three years: first year as Vice President, second year President, and third year as Past President
- Office shall be assumed January 1 of the year following election as Vice President/President-Elect
- Candidate must be a member of WLA
- Requires considerable time and support to carry out activities

## Responsibilities

### **Participate in Board activities and communications**

- Attend Board meetings and WLA events
  - Three Board meetings are online and one is in-person at the annual conference
  - Annual leadership retreat is in-person
  - Board Directors are encouraged to attend WLA events such as the annual conference, WA Library Legislative Day, etc.
- Read and respond appropriately to Board emails and attend ad hoc Board meetings if scheduled
- Familiarize yourself with the issues before the Board and prepare in advance for discussion and decision-making
- Participate in annual Board self-assessment and management company evaluation

### **Perform duties of President during temporary absence of or at the request of President**

- Represent WLA to other organizations as requested by the President
- May convene meeting of Board should President fail to call a meeting
- Depending upon timing of a permanent vacancy in Presidency, may succeed to office

### **Participate in financial planning**

- Serve on Finance Committee and attend short monthly online meetings

### **Participate in library advocacy**

- Serve on Legislative Committee and attend short weekly online meetings during WA legislative session