



## BOARD MEETING MINUTES

July 23, 2020 • 1:00-3:00 pm • WLA online meeting room

**Present Board:** Emily Keller, Joy Neal, Danielle Miller, Steven Bailey, Ahniwa Ferrari, Joe Olayvar, Rebecca Wynkoop, Lisa Vos, Kaitlyn Griffith

**Present Section, Division & Committee leadership:** Suzanne Carlson-Prandini, Amy Thielen, JoLyn Reisdorf, Beth Bermani, Angi Anderson, Greg Bem, Nic Figley, Hillary Marshall, Mark Pond, Judy Pitchford

**Present Staff & Advisory Positions:** Brianna Hoffman, Kate Laughlin, Jane López-Santillana, Hannah Streetman, Carolyn Logue

**Notetaker:** Hannah Streetman

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Meeting called to order 1:02 pm.

### Approve minutes from April 2020 meeting (vote)

- Lisa moved to approve the April 2020 minutes. Joe seconded. Minutes approved.

### Leadership Reports: follow-up questions/updates

- Ahniwa updated the board on the ACRL-WA merge. Reed talked with Judy Andrews on the phone and sent the MOU, and now we're waiting to hear back. Next, the ACRL-WA Board will vote.
- No other updates about leadership reports.

### Action Item: Reimbursement Policy

- The Finance Committee has spent several months working on member expense reimbursement policy, and they have presented this document as a recommendation to the board.
- Kate and Joe questioned the 25 mile policy.
  - Kate suggested adding language like "if you are traveling around the greater Seattle-Tacoma area."
- Hillary asked if it's first come, first served? Joy said that it is, at this point, but it can be revisited.
  - We can add language to clarify this.
- Joe asked if this policy would also be used for Division reimbursements.
  - Yes, if the reimbursements are for a general WLA purpose. If it's something specific to a Division or Section, they can use their own budgets to reimburse.
- Steven asked whether ALA Councilor expenses are included in this.
  - The ALA Councilor position, among others, already has a stipend. This policy is intended for members who don't have a stipend or a Division/Section budget to cover reimbursements.
- The board would like to make two changes:
  - add "first come, first served" language
  - add "greater Seattle-Tacoma area" language
- Joy moved to approve the reimbursement policy with these two edits. Danielle seconded. Policy approved with edits.

### **Action Item: Alki Reprint Policy**

- When *Alki* goes out, WLA is sometimes contacted with requests for reprints. WLA has not had a formal policy. The Alki editorial committee presented a policy as a recommendation to the board.
  - The policy proposes that the authors retain the rights, and they have a conversation with the editor around where article is printed.
- Should there be a procedure to go with the policy? Joe asked if there should be documentation.
  - Suzanne said they were leaning away from documentation because it adds logistics.
- Rebecca asked if there's a rubric.
  - No, Suzanne said the committee determined to leave it up to the author in discussion with the editor.
- Greg said cross-publishing might drive more traffic to Alki. We might consider adding a requirement of citing Alki.
- Suzanne will add a citation requirement to the policy. The updated policy will be re-sent to the board for an online vote.

### **Action Item: LIFT Proposal**

- The School Library Division presented a proposal for their LIFT program.
- If everybody accepts, it will be about \$12,000 for the School Library Division, but the costs are unknown at this time. The ScLD has this money and doesn't necessarily want to spend all of it, but these are unprecedented times.
- Rebecca Wynkoop thinks that we might have a larger number of people interested than we have spots for. She thinks we need to have a transparent selection process.
- The next steps will be to find additional funding and sponsors. WEA is first place to look for additional funding.
- The hope is to host a web portal on the ScLD website. The website will likely be a static, not requiring much maintenance.
- Kaitlyn Griffith asked about special education support. Hillary says it should definitely be a part of the planning and processing. The ScLD also plans to prioritize students of color and those with limited or no access to wifi.
- Ahniwa asked if we can partner with WebJunction to help with web hosting and maintenance.
- Rebecca asked if we could start by voting on the Core Team section of the proposal at this point, rather than the whole thing. With so many unknowns, it's difficult to vote on the stages beyond Core Team.
  - The board agreed to get things started with the Core Team section (no vote required), then come back for a vote after the funding questions are answered. Joy agrees.

### **2020 WLA Conference Update**

- Mark gave an update on the status of the 2020 WLA Conference.
  - Moved entirely online, decoded on Whova as online platform.
  - Offering organizational registration rates to encourage all staff levels to attend.
- Ahniwa asked if attendees will be able to download programs. Attendees will only have access to recordings through December 31, 2020. The committee is still deciding on the best way to archive and store recordings.
- Preconferences have been separated from the regular conference and will instead be held as a webinar series leading up to the conference.

## **2020 Strategic focus: EDI**

- Emily had hoped to have in-person workshops in the spring and that would drive the EDI work going forward. That has gotten pushed back into the fall, and they will now be online.
- Emily crashed the last LISS meeting, and that group demonstrated passion for equity work.

## **WLA Elections and Awards**

- Elections can be self-nominated, or you can nominate your colleagues. Nominations are due August 19.
- Ahniwa wants to set up Q&A sessions for folks interested in getting involved in the Academic Library Division. He asked if it would be worth expanding to the rest of WLA. Ahniwa will coordinate with the office to set these up.
- Board encouraged to think about who to nominate for awards.

## **Legislative Updates**

- Carolyn Logue called in to give updates on library-related legislation.
  - They are currently in the interim, keeping up with proclamations. They don't anticipate a special session, unless they make that decision after the special elections. Figuring out logistics of virtual meetings and testimony. Tax structure work group.
  - If any members have employees laid off, make sure to fill out an unemployment form for any layoffs related to COVID-19.
  - Going forward, our work will be focused on protecting capital budget dollars. There's discussion about requiring a majority instead of a supermajority to pass levies.
  - Working with the governor's office for Phase 3 instructions specific to libraries.
  - Encouraged WLA to show support for Sen. Murray's CCCERA. WLA is sending a letter of support.
  - Ahniwa asked about HB 2513, which will allow colleges to hold transcripts if a student has unpaid library fines.

## **ALA Councilor - ALA Updates**

- Stephen Bailey gave an update on ALA.
  - ALA had its first ever virtual conference in July, with 7,000 people and 600 exhibitors. That's a lot fewer attendees than an in-person event.
- ALA voted to dissolve three separate divisions and merge into a new group.
- The final SCOE report was delivered to Council. Find it at [Forwardtogether.ala.org](http://Forwardtogether.ala.org).
- There will be a Council special session this fall, and what is being billed as a "constitutional convention" in January. At that point more details will be finalized and voted on. Additional votes in April, June.

## **Member Needs Assessment**

- The board has seen the full report and is encouraged to give feedback. Division Chairs will get it soon, then a report to the full membership.

Stephen moved to adjourn the meeting. Joe seconded. Meeting adjourned at 2:50 pm.